



Republic of the Philippines  
**Department of Education**  
Region XII  
**Division of Sarangani**  
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**Division Memorandum**

**No.197 s. 2014**

To : Heads of Offices, Division Office  
District Heads / Principal-In-Charge  
Public Elementary and Secondary School Principals

From :   
**ISAGANIS S. DELA CRUZ, CESO V**  
Schools Division Superintendent

Subject : **Access to Use Office and School's Internet and Computer Facilities**

Date : **July 10, 2014**

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1. Pursuant to the department's commitment to submit promptly monthly reports, this office orders the heads of offices and schools who have internet and computer facilities to allow schools who DO NOT HAVE internet and computer access to utilize and use the said equipment.
2. Schools who has no internet access can go the nearest elementary or secondary schools, district office, or division office with internet access where they can submit and encode (LIS) online reports.
3. For information, guidance and compliance.
4. Immediate and widest dissemination of this Memorandum is earnestly desired.

